How to Plan for UCDC as an Urban Studies and Planning Major

Facilitated by: USP Department and Academic Internship Program
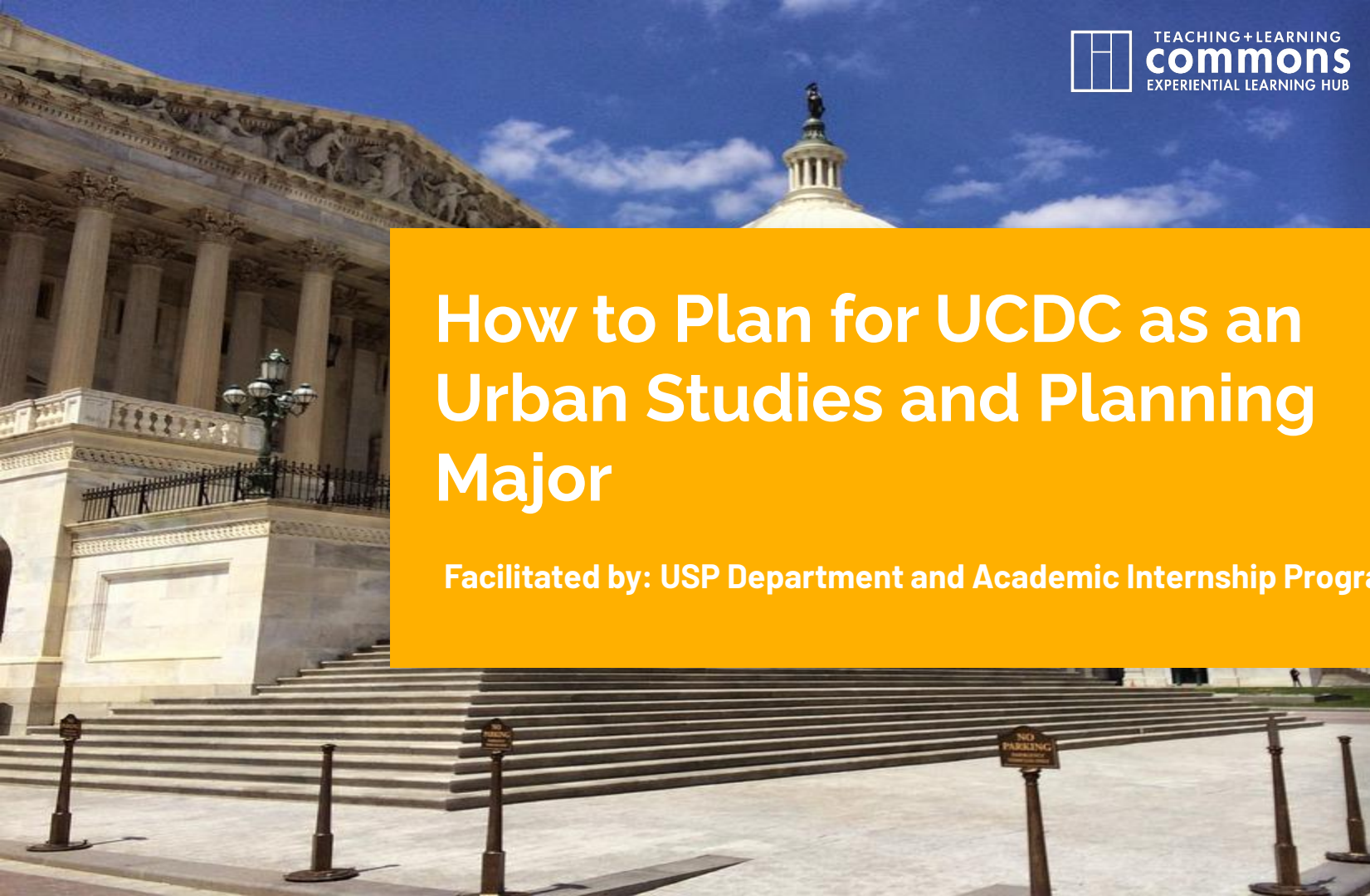
Areas of Focus

- ★ Introductions
- ★ Your Path to DC
- ★ What, Why, When
- ★ Major Credit
- ★ UCDC Internship Process
- ★ Program Eligibility & Cost
- ★ Q & A

Planning for
UCDC

Your Path to UCDC!

Plan for DC! → Prepare Application → Apply to UCDC → Get Accepted → Secure an Internship

Applying for Internships

Connecting with the Washington Center

Coming in to UCDC/AIP to Talk With Peer Advisors

4

USP Considerations

Internship taken will not count towards USP 100+ hour internship requirement for USP Majors

Many USP students use their UCDC internship as:

- A jumping off point for planning their Senior Research Project
- An initial data source and/or comparative context for SRP

Seminar course taken is USP 194

- 4 units - taken for a grade or P/NP
- Courses taught at UC Center: Reducing Poverty and Inequity, General Research, World Politics in Interesting Times
- Need to determine if selected course is USP compliant
- USP 194 is generally accepted as a USP elective

Planning for UCDC - What? Why?

WHAT do you want to pursue?

UCDC Program (that's why you are here!)

Others to consider:
- Study Abroad
- UC Center Sacramento
- Research
- Volunteering
- On-campus and/or off-campus job
- Student club/organization
- College-specific programs
- Etc.

WHY do you want to pursue?

Self-reflection of academic journey, interests, goals, responsibilities, career prospects, etc.

This question is part of the application for almost **any** opportunity - think before you write!

6

Planning for UCDC - When?

WHEN do you want to pursue?

Program (UCDC) Deadlines - usually 2 quarters in advance

College, Department, and Program Advisors - Plan, plan plan!

Barriers and Restrictions -
- Academic level
- GPA
- Location-bound
- Quarter-specific
- Length of commitment

- Level of flexibility
- Housing
- Cost
- Conflict with other programs

7

How does UCDC count toward major?

Required Courses:

- Research Seminar Course - USP 194, 4 units
- Internship Seminar Course - AIP 197DC; 6-8-10 units options

Optional* Course (Required only if enrolled in 10 units with courses above):

- EXPR 100 - Elective Course; 4 units

Ideally courses would have international content, but exceptions can be made based on offerings

Looking for
Internships

Think about your areas of interests

Finding Interests

What are you interested in? What was a class you really enjoyed? Did you do a project you liked working on?

Ask Around
- Professors
- Family
- Supervisors

Meet People
- Coffee Shops
- On-Campus
- Workplace

Look Up Careers
- Places you heard of
- UCDC site
- Career Services

Where did people work? What did they do?
Does that sound interesting to you too?

UCDC staff are available to help you with the process of finding an internship however, students do apply directly to organizations and are responsible for securing an internship.

10

Internship Questions to Ask Yourself

How soon to begin applying for internships in DC?

How many Internships should I apply to?

Can I have a paid internship?

Where can I begin looking for internships?

I don't have any relevant experience. Will that hinder my internship search?

Internship start and end dates: Most organizations are more familiar with semester students and therefore list their internship opportunities as starting and ending according to those dates. However, most of the time, they are open to quarter student schedules.

Potential Internships

Organization Types:

- Capitol Hill & White House
  - House of Representatives
  - U.S. Senate
- U.S. Departments
- Nonprofits
- Law Firms
- Think Tanks
- News Media
- Private Business

Organization Examples

- Office of Bernie Sanders
- Office of Senator Dianne Feinstein
- DowntownDC
- The Urban Institute
- The Brookings Institution
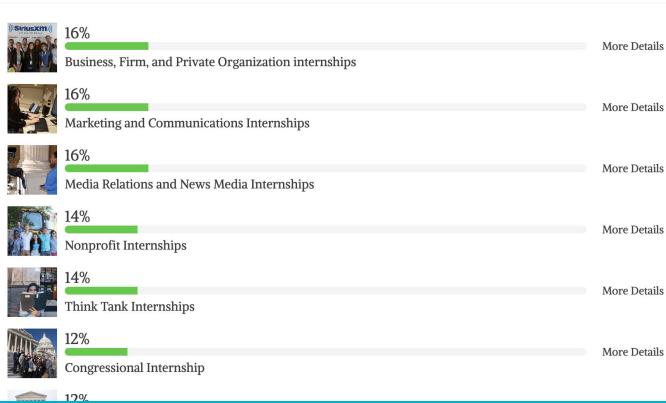- Center on Budget and Policy Priorities
- SmithGroup

Internship Quiz

Your Top Results

16%
Business, Firm, and Private Organization internships — More Details

16%
Marketing and Communications Internships — More Details

16%
Media Relations and News Media Internships — More Details

14%
Nonprofit Internships — More Details

14%
Think Tank Internships — More Details

12%
Congressional Internship — More Details

12%

https://www.tryinteract.com/share/quiz/5e4edf40ff64a400146c56a7

Internship Example

Fall 2019 - Local Initiative Support Corporation (LISC) Washington, DC

Partnered with Mi Casa Inc. - a non-profit affordable housing developer

"My goal at Mi Casa Inc. was to <u>design, coordinate, and execute a Demographic Data Analysis Report</u> for eight buildings owned by Mi Casa Inc. in order to better understand residents.

I got to work in a <u>diverse team</u> with incredible people from Argentina, Colombia, Venezuela, Ethiopia, and Paraguay who I now see as part of my family.

I had informative economic development seminars at LISC as well as an opportunity to interact with public policy directors and program officers who were knowledgeable on <u>how the upcoming Presidential candidates policies would impact local communities.</u>"

14

Internship Example

Internship Example

Spring 2019 - Office of Dianne Feinstein

"During this internship I was able to work closely with the Legislative Correspondent and Legislative Assistant who handled the energy and transportation portfolio.

I was able to <u>attend Senate hearings on improving America's infrastructure</u> and I <u>presented a policy proposal to the Senator's staff</u> on the need to increase the number of electric vehicle charging stations nationwide.

My supervisor was also very flexible in allowing me time to network and find a job on Capitol Hill after I graduated."

Internship Example

UCDC
Application + Details

18

Eligibility for UCDC

Eligibility

Students from all majors are encouraged to apply and must meet the following eligibility requirements:

- 90 units completed
- At least 2 upper-division courses
- 2.5 GPA (3.0+ preferred)
- US citizenship is not required for the UCDC application
  - International students and DACA/AB540/Undocumented students are eligible to apply.
  - If you are a student without US citizenship status seeking to apply for UCDC, please refer to the FAQs for more information.

How to Apply

Application Materials

Complete applications must be submitted by the priority* or final posted deadlines.

Application materials include the following:

- UCDC Application Form

In addition, we require the upload of the following documents to Internlink to complete your UCDC application:

- UCDC Application Form
- Resume
- Cover Letter or Letter of Intent
- Two Letters of Recommendation
  - Letters of Recommendation may be submitted online in InternLink, in person (AIP Office, Teaching + Learning Commons @ Geisel) or by email: ucdc@ucsd.edu
  - A faculty letter is not required, but we suggest one letter of recommendation from a faculty member

Earning Academic Credit 👍

How Do I Reach 12 Units?

1. **Internship Credit:** *AIP 197DC (Required, 6, 8, or 10 units, Pass/No Pass)*
   1. Internship and related assignments and responsibilities. The units are upper-division general elective credit; check with your academic department regarding application of credit toward your major.
2. **Research Seminar Credit:** *USP 194 (Required, 4 units, Graded or Pass/No Pass)*
   1. Development and completion of an independent and significant research project under the supervision of UC faculty, and guided by a teaching assistant. Students from departments other than those listed above should contact their academic department to determine if this course will be counted toward their major.
3. **Elective Course Credit:** *EXPR100 (Optional, 4 units,* **Graded or Pass/No Pass)**
4. Upper-Division Elective Course.

Course Options: Courses and descriptions are available here: <u>UC Washington Center's website</u>.

Major Credit: Students must check with their major department to apply credits toward their major.

Program Cost Overview

Academic Year Residential Program Cost

Tuition and registration fees are the same as for a quarter on campus, but the cost of living in Washington, D.C. may be higher. Students are also responsible for:

- Round trip airfare, local transportation costs, sightseeing activities, books, professional clothing, and other personal expenses.

Please refer to the UCDC Estimated Budget for a breakdown of expenses.

Summer Residential Program Cost

If not taking units then students only need to pay housing costs and the items listed in the above bullet points. If taking units, students will be charged regular university tuition rates per unit.

22

Program Cost - Scholarships

UCOP Presidential Fellowship

This fellowship is usually offered during academic quarters.

AIP

These awards are made based on financial need and overall academic performance. These scholarships are available on a rolling basis as long as donations remain available.

Financial Aid

- Financial aid will apply to your the quarter you participate
- Students can meet with the Financial Aid Office to discuss adjustment of their awards due to difference in living expenses

Upcoming UCDC Deadlines

Apply 2 quarters before when you want to go!

Fall 2021

Priority Deadline – April 5th 2021

Winter 2022

Priority Deadline – May 7th 2021

CONTACT US!

Peer Advisor Drop-in Hours:

- Tuesdays: 1:30-3:00pm PT

Schedule an appointment to meet with Jennifer to discuss the UCDC Program: https://jennifer-homrich-aip.youcanbook.me/

Schedule an appointment to meet with a UCDC Peer Advisor: https://ucdc-peers.youcanbook.me/

USP Majors can connect with USP Advisors through the Virtual Advising Center.